

A. December 2, 2024 Minutes



**PLANNING COMMISSION/BOARD OF ADJUSTMENT  
MEETING MINUTES  
DECEMBER 02, 2024 AT 5:30 PM  
HJEMKOMST CENTER AUDITORIUM - 202 1ST AVE N**

1. Call to Order/Roll Call

Roll call of the members was made as follows:

Present: Member: Jana Kasper  
Member: Nicole Mattson  
Member: Lindsie Schoenack  
Member: Brent Behm  
Member: Robert Seigel  
Member: Sebastian McDougall  
Member: Paul Krabbenhoft

Absent:

Chair Nicole Mattson called the meeting to order and attendance was noted.

2. Agenda Amendments

**Motion to Approve Agenda made by Robert Seigel and seconded by Sebastian McDougall**

Motion Passed

For: 7; Kasper, Mattson, Schoenack, Behm, Seigel, McDougall, Krabbenhoft

Against: 0; Abstain/Recuse: 0; Absent: 0;

3. Approval of Minutes

A. November 4, 2024 Minutes

**Motion to Approve November 4, 2024 Minutes made by Paul Krabbenhoft and seconded by Robert Seigel**

Motion Passed

For: 7; Kasper, Mattson, Schoenack, Behm, Seigel, McDougall, Krabbenhoft

Against: 0; Abstain/Recuse: 0; Absent: 0;

4. Citizens To Be Heard

None

5. Other Business

A. Draft Moorhead Center Mall Redevelopment Project– Environmental Assessment Worksheet (EAW)

Staff briefed the Commission on the Environment Assessment Worksheet (EAW) requirements for the Moorhead Center Mall Redevelopment Project.

Staff recommended approval of the draft EAW to City Council.

**Motion to Recommend Approval of the Draft Moorhead Center Mall Redevelopment Project– Environmental Assessment Worksheet (EAW) to the City Council made by Lindsie Schoenack and seconded by Robert Seigel**

Motion Passed

For: 7; Kasper, Mattson, Schoenack, Behm, Seigel, McDougall, Krabbenhoft

Against: 0; Abstain/Recuse: 0; Absent: 0;

B. Five-Year Capital Improvement Plan – 2025-2029

Staff briefed the Commission on the Five-year Capital Improvement Plan and recommended they find the projects consistent with the 202 Comprehensive Plan

**Motion to Approve the resolution finding the Five-year Capital Improvement Plan – 2025-2029 is consistent with the 2022 Comprehensive Plan made by Robert Seigel and seconded by Brent Behm**

Motion Passed

For: 7; Kasper, Mattson, Schoenack, Behm, Seigel, McDougall, Krabbenhoft

Against: 0; Abstain/Recuse: 0; Absent: 0;

C. 2025 Meeting Dates

Staff briefed the Commission on the 2025 meeting dates.

**Motion to Approve 2025 Meeting Dates made by Paul Krabbenhoft and seconded by Sebastian McDougall**

Motion Passed

For: 7; Kasper, Mattson, Schoenack, Behm, Seigel, McDougall, Krabbenhoft

Against: 0; Abstain/Recuse: 0; Absent: 0;

6. Reports / Information

A. 2024 Comprehensive Plan Implementation Update

Staff provided the Commission with an overview of 2023-24 projects that have met goals of the 2022 Onward Moorhead! Comprehensive Plan.

7. Adjournment

**Motion to Adjourn at 5:41 PM made by Brent Behm and seconded by Lindsie Schoenack**

APPROVED BY:

ATTEST:

\_\_\_\_\_  
Nicole Mattson  
Chair

\_\_\_\_\_  
Robin Huston  
City Planner / Zoning Administrator

The proceedings of this meeting are digitally recorded and are available for public review.